

**OFF CAMPUS NOTE**  
(parent request to leave school during the day)

\_\_\_\_\_ today's date

\_\_\_\_\_ will need to leave school today at \_\_\_\_\_  
please PRINT student's name time leaving

He/she has a \_\_\_\_\_  
reason for leaving, i.e, medical or dental appt., family circumstance, etc. returning? Y N

Yes No \_\_\_\_\_  
Is student **driving themselves** OR indicate **who is picking up** the student please PRINT name & relationship

\_\_\_\_\_  
Parent's *Signature*

\_\_\_\_\_  
**PRINT** parent's name

**(775)** \_\_\_\_\_ - \_\_\_\_\_  
contact phone #

\_\_\_\_\_  
relationship to student